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## Computer on Office Automation, chennai

Office automation systems are quite expensive when you first begin to invest in the office automation software as well as equipment. A professional office suite or machine which can do so many things such as scanning, binding documents and duplicating them has to cost you some money.

## Office Automation Systems Advantages and Disadvantages ...

Automation - Automation - Advantages and disadvantages of automation: Advantages commonly attributed to automation include higher production rates and increased productivity, more efficient use of materials, better product quality, improved safety, shorter workweeks for labour, and reduced factory lead times. Higher output and increased productivity have been two

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### Automation - Advantages and disadvantages of automation ...

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Office Applications – IV (MS OFFICE: MS-POWER POINT) Open Office (IMPRESS) Internet & Advanced Communications; Computer on Office Automation Exam Pattern 2019. A candidate has to complete a minimum of 120 hrs. of training. MS-OFFICE 2007, Linux EduBoss-3.0 and OPEN OFFICE 3.2 to be followed for Theory and Practical Examinations.

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### Planning and Implementing the Automated Office ... - ERIC

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